

PAWAR PUBLIC SCHOOL – KANDIVALI
NURSERY ADMISSIONS FOR YEAR 2027-28
IMPORTANT NOTICE

PPSK/Notice/26-27/13

Date: 21st October, 2026

Seat Availability - Total Seats: 160 seats.

1. Eligibility Criteria:

- **Age:** All children born between **1st July 2023 and 30th June 2024**.
- **Area:** Preference will be given to children residing from **Borivali to Malad**

2(a) Admission will be conducted through the online Process:

All details are available on **the Online Admission Module** on our school website
<https://pawarpublicschool.com/kandivali/>.
Form fees Rs. **1500/-** to be paid online (Nonrefundable).

2(b) School Tour

Parents who wish to visit the school are warmly welcome to join us for a guided school tour along with their ward.

School Tour Timings:

Monday to Friday – 2:00 p.m. to 4:00 p.m. (Prior appointment is mandatory.)

Date	Timings	Particulars
Starts from 22 nd October, 2026	8.30 a.m.	Filling Online forms
Starts from 23 rd October, 2026 (Monday to Friday)	8.30 a.m. to 2.00 p.m.	Submission of Document & Admission Confirmation (original & Photocopies)
	Immediate after confirmation	Fees Collection

3. Documents to be Submitted Along with the Admission Form

The following documents are required:

- **Submission of the hard copy of the Admission Form is mandatory for further processing.**
- **Birth Certificate:** Self-attested photocopy along with the original for verification.
- **Proof of Residence:** Self-attested photocopy along with the original for verification.
- **Medical History Form:** The Medical History Form provided on the school website must be duly filled, signed and stamped by a registered medical practitioner.
- **Parent Consent Form:** The Parent Consent Form provided on the school website must be duly signed by both parents.

Important

Before filling in the Admission Form, parents are requested to download the following documents:

- Medical History Sheet
- Parent Consent Form

The Medical History Sheet must be duly signed and stamped by a registered MBBS / MD doctor.

Both documents are required to be uploaded while filling in the online Admission Form.

4. Payment of School Fees

Fees are to be paid through Demand Draft / Online Payment, as applicable.

Two separate Demand Drafts are required to be submitted in favour of Pawar Public School at the time of admission.

Fee Details

- a) Caution Money: ₹65,000/-
(Refundable Caution Money: ₹35,000/- & Non Refundable Caution Money: ₹30,000/-)
- b) Admission Fee along with Two Quarter Fees: ₹56155/-

5. Steps to Process the Admission

- **Generate the Security Code to log in.**
Note: The Security Code will be sent only to the registered email address.
- **After logging in, click on “New Admission” and select the desired grade.**
- **In case of twins, two separate application forms must be filled using the same login.**
- **Fill in all the required details in the Enquiry Form.**
- **Complete the Admission Form carefully and upload all the required documents.**
- **Submit the completed form.**
- **Take a printout of the Admission Form and ensure that both parents sign wherever required.**

6. Please Note

Seats will be reserved for **immediate/direct siblings of existing students**, provided the application process has been duly completed.

Admissions will be processed on a **first-come, first-served basis**.

Submission of the Admission Form does not guarantee admission.

Admission will be confirmed only upon successful payment of the applicable school fees mentioned above.

Parents are requested to provide the correct contact number and email ID in the Admission Form. This will enable the school to communicate with parents whose wards are selected.

All admission-related queries should be addressed only to admissions@ppskandivali.com.

Parents are requested not to approach or contact any other personnel regarding admission. The School Management does not accept donations in any form. No individual is authorized to solicit or collect donations on behalf of the school.

The school reserves seats only for direct siblings. No other reservations will be made.
The school does not appoint or recognize any agents for admission. Parents are advised not to approach any third party for admission purposes.

If anyone claims to secure admission through influence or monetary consideration, parents are requested to bring the matter to the notice of the school administration for appropriate action.

The school is committed to providing equal opportunities to all applicants. Therefore, there will be no interviews or elimination rounds for admissions from Nursery to Grade 1.

Admission to Grade 2 and above will be based on the applicant's performance in the entrance test conducted by the school.

All admissions will be considered provisional until the original Leaving Certificate / Transfer Certificate (LC/TC) from the previous school is submitted.

The last date for submission of the LC/TC is 30th June, 2027. Failure to submit the LC/TC within the stipulated time may result in cancellation of the admission by the Management.

Students transferring from another State and/or Board must produce a Transfer Certificate duly countersigned by the Educational Inspector of the respective area/state, wherever applicable.

In accordance with the RTE Act, 2009, 25% of the seats in Grade 1 will be reserved for students belonging to disadvantaged and economically weaker sections of society.

CANCELLATION OF ADMISSION AND REFUND POLICY

1. In case of cancellation of new admission on or before 31st March, 2027:

- Those parents who wish to cancel the admission of their ward should give a written application signed by both the parents / whoever signed the admission form, seeking cancellation of admission.
- Caution Money Deposit – Refundable, Term Fee and Tuition Fee will be refunded within 15 working days from the receipt of the application to those who seek cancellation of admission. Admission Fee and Non-Refundable Deposit will not be refunded.

2. In case of cancellation of new admission, after the academic year begins:

- The application for withdrawal has to be made in writing 30 days in advance, before the actual date of withdrawal, failing which, one month's tuition fee has to be paid as notice fee. If the pupil has attended even one day in the months of April or October, then the parent is liable to pay the Term Fee for that term along with the Tuition Fee. The school fee for the ongoing academic year till the date of application for withdrawal or actual date of leaving, whichever is later, should be cleared, even if the student has not attended the school, since the seat is occupied by the student.
- Admission Fee and Non-Refundable Deposit will not be refunded.
- The application for withdrawal has to be accompanied with an application for the refund of Caution Money Deposit – Refundable, signed by both the parent / whoever signed the admission form, along with the original receipt of Caution Money Deposit – Refundable, stating the name in which the refund cheque has to be issued. The School Leaving Certificate and the Caution Money Deposit – Refundable will be refunded to the applicant within 15 working days from the receipt of the application / the last day attended by the pupil, whichever is later.
- Refund of Caution Money Deposit – Refundable and the School Leaving Certificate will be issued only to those who have cleared the dues as mentioned by the school, and the parents are requested to abide by the same.

3. If the receipt of Caution Money Deposit – Refundable is lost / misplaced:

- The applicant needs to submit a notarized Indemnity Bond on a stamp paper of ₹ 500/- stating that he/she has lost the receipt. Parents should contact the school to understand the process for the same.

4. Vacation period:

- The application for withdrawal of admission will not be accepted or processed during the vacation period.

5. Acceptance of policy:

- The Cancellation and Refund Policy should be accepted and signed by both the parents / whoever signed the admission form while securing the admission.

We have read the rules and regulations of the Cancellation of Admission and Refund Policy and we shall abide by the same.

Name of the Pupil: _____ Grade: _____

Father's Signature: _____ Mother's Signature: _____

Date: _____



Dr. Swati Naik
Principal

PAWAR PUBLIC SCHOOL, KANDIVALI

Fee Structure for the Academic Year 2027-28 & 2028-29	
Particulars	Approved Fees for year 2027-28 & 2028-29
1st Quarter	
Tuition Fee (April - June)	₹ 22,995
Term Fee I	₹ 7,665
Total for 1st Quarter	₹ 30,660
2nd Quarter	
Tuition Fee (July - September)	₹ 22,995
Total for 2nd Quarter	₹ 22,995
3rd Quarter	
Tuition Fee (October - December)	₹ 22,995
Term Fee II	₹ 7,665
Total for 3rd Quarter	₹ 30,660
4th Quarter	
Tuition Fee (January - March)	₹ 22,995
Total for 4th Quarter	₹ 22,995
Total Fees for the Academic Year	₹ 1,07,310

Fee Structure for New Admissions the Academic Year 2027-28 & 2028-29

Admission Form Fee	₹ 1,500
Admission Fee	₹ 2,500
Total Caution Money	₹ 65,000

Note : Please be informed that out of the total ₹ 65,000/- caution money, ₹ 35,000/- is refundable and ₹ 30,000/- is non refundable


Dr. Swati Naik
Principal